

**STANDARD  
FORM (SF)**

**254**

Architect-Engineer  
Related Services  
Questionnaire

1. Firm Name / Business Address

2. Year Present Firm  
Established:

3. Date Prepared

4. Specify type of ownership and check below, if applicable.

A. Small Business

B. Small Disadvantaged Business

C. Woman-owned Business

1a. Submittal is for:  Parent Company  Branch or Subsidiary Office

5. Name of Parent Company, if any

5a. Former Parent company Name(s), if any, and Year(s) Established

6. Names of not more than Two Principals to Contact: Title / Telephone

- 1)
- 2)

7. Present Offices: City / State / Telephone / No. Personnel Each Office

7a. Total Personnel \_\_\_\_\_

4. Personnel by Discipline: (List each person only once, by primary function.)

_____ Administrative	_____ Electrical Engineers	_____ Oceanographers	_____ _____
_____ Architects	_____ Estimators	_____ Planners: Urban/Regional	_____ _____
_____ Chemical Engineers	_____ Geologists	_____ Sanitary Engineers	_____ _____
_____ Civil Engineers	_____ Hydrologists	_____ Soils Engineers	_____ _____
_____ Construction Inspectors	_____ Interior Designers	_____ Specification Writers	_____ _____
_____ Draftsmen	_____ Landscape Architects	_____ Structural Engineers	_____ _____
_____ Ecologists	_____ Mechanical Engineers	_____ Surveyors	_____ _____
_____ Economists	_____ Mining Engineers	_____ Transportation Engineers	_____ Total Personnel

9. Summary of Professional Services Fees Received: (Insert index number)

Last 5 Years (most recent year first)

20\_\_\_\_ 20\_\_\_\_ 20\_\_\_\_ 19\_\_\_\_ 19\_\_\_\_

Direct Federal contract work, including overseas \_\_\_\_\_  
 All other domestic work \_\_\_\_\_  
 All other foreign work\* \_\_\_\_\_

\* Firms interested in foreign work, but without such experience, check here:

Ranges of Professional Services Fees Index

- 1. Less than \$100,000
- 2. \$100,000 to \$250,000
- 3. \$250,000 to \$500,000
- 4. \$500,000 to \$1 million
- 5. \$1 million to \$2 million
- 6. \$2 million to \$5 million
- 7. \$5 million to \$10 million
- 8. \$10 million or greater

10. Profile of Firm's Project Experience, Last 5 Years

Profile Code	Number of Projects	Total Gross Fees (in thousands)	Profile Code	Number of Projects	Total Gross Fees (in thousands)	Profile Code	Number of Projects	Total Gross Fees (in thousands)
1)			11)			21)		
2)			12)			22)		
3)			13)			23)		
4)			14)			24)		
5)			15)			25)		
6)			16)			26)		
7)			17)			27)		
8)			18)			28)		
9)			19)			29)		
10)			20)			30)		

11. Project Examples, Last 5 Years

Profile code	"P", "C" "JV", or "IE"	Project Name and Location	Owner Name and Address	Cost of Work (in thousands)	Completion Date (Actual or Estimated)
201		1			
201		2			
201		3			
201		4			
201		5			
201		6			

12. The foregoing is a statement of facts

Signature \_\_\_\_\_ Typed Name and Title: \_\_\_\_\_

Date: